

Functional Series 300
Acquisition and Assistance

INTERIM UPDATE 04-05

SUBJECT: Reissuance of the USAID Worldwide Purchase Card Program Manual

REVISED MATERIAL: This policy notice reissues the USAID Worldwide Purchase Card Program Manual to include information on the mandatory use of AID Form 331-1, which is an Excel file that all cardholders must use to record purchases they make with the card. The Manual is also being reissued to correct the date on the front cover.

EFFECTIVE DATE: 07/15/2004

ATTACHMENT: 331maa_071204_CD36

POLICY

USAID/General Notice
M/OAA/PE
07/30/2004

Subject: Reissuance of the USAID Worldwide Purchase Card Program Manual

This notice is being reissued to clarify the official date of the Manual.

Points of Contact: Inquiries concerning the purchase card program may be directed to the Agency Program Coordinator, Ms Velma Jones, M/OAA/CAS, (202) 712-0117, vjones@usaid.gov, Sarah Laws, M/OAA/CAS, (202) 712-1125, SaLaws@usaid.gov or Steve Fitzgerald, sfitzgerald@usaid.gov (202) 712-4551.

Notice 0757

Filename	Notice Date	Effective Date	Editorial Revision Date	ADS CD No.	Remarks
331maa_071204_CD36	07/30/2004	07/15/2004	N/A	CD36	This IU will be cancelled once CD36 is issued.